

1 **RETIRED PEACE OFFICERS ASSOCIATION of**
2 **CALIFORNIA**

3 **Standing Rules**

4 Article I. MEMBERSHIP LIST

5 The list of members shall not be used, given, or distributed, in any form,
6 unless authorized by the Executive Committee. Such authorization shall
7 be for the reasonable benefit of the membership.

8 Article II. RECORDS

9 All records shall be kept by the Executive-Administrative Officer of the
10 Association, and open for inspection, by Association Officers.

11 Article III. DISTRIBUTION OF DUES

12 Section 3.01-Dues

13 (a) At the discretion of the Board of Directors, the annual dues charged
14 by any affiliated organizations may be paid for all or some RPOAC
15 members.

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17 (b) The Board of Directors will set the dues for the Associate Members
18 and there will be no membership in any affiliated organizations for
19 Associate Members.

20 (c) Effective 3-1-09 the dues for Associate Membership will be \$24 per
21 year and shall be used to support this Association and its goals.
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1 Section 3.02-REMAINDER OF DUES

2 All dues remaining, after membership payments, shall be used to support
3 this Association and its' goals.

4 Article IV. FISCAL POLICIES

5 Section 4.01 - Business Expense Reimbursement

6 (a) Authorized business expenses will be paid upon the submission of
7 a statement within 60 days from the date of the event, setting forth:

8 (i) Amount;

9 (ii) Time and Date ;

10 (iii) Place of expenditure;

11 (iv) Business purpose for expenditure.

12 (b) Each item greater than twenty-five (\$25) must be supported by
13 receipt.

14 Section 4.02 - Travel

15 (a) Auto mileage reimbursed in accordance with current Internal
16 Revenue Service guidelines.

17 (b) Travel reimbursement will be for actual round-trip mileage or the

1 cost of a round-trip coach airline ticket, plus related costs to and from
2 the closest airport to the Director's residence, whichever is least. Any
3 exceptions to this must be approved in advance by the CFO or
4 President.

5 Section 4.03 - Fares for Cab, Bus, And Parking

6 (a) All such fares shall be reimbursed for actual cost including tip with
7 receipts. Tips shall not be reimbursed in excess of 20%.

8 Section 4.04 - Meals: (food and drink)

9	Meals	Receipted	Un-receipted
10			
11	Breakfast	\$15.00	\$5.50
12	Lunch	\$20.00	\$9.50
13	Dinner	\$40.00	\$15.00
14			
15	Total	\$75.00	\$30.00
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17 (a) Vendor generated receipts are required for all receipted expenses.

18 (b) Meals over the above limits will require a receipt justification and
19 approval of the President or Vice President. In no event will the
20 reimbursable amount exceed twice the sum of the total receipted
21 meal expense limit.

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23 (c) Meals for other persons will be listed on vouchers indicating
24 business purpose and their names.

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26 (d) Meals are not authorized for spouses/significant others except
27 when approved by the Executive Committee or the Board of
28 Directors.

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30 (e) Exceptions to this policy for the President and Vice President can
31 be made by the Executive Committee.

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1 (f) Tips for meals will not exceed 20% of the total bill.

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3 (i) Tips, meals and beverage shall not exceed the maximum

4 receipted amount without prior approval and vouchering

5 Article V. HOTELS:

6 Section 5.01 - Receipt required.

7 Section 5.02 - Actual accommodation cost plus tax and

8 parking.

9 Article VI. MISCELLANEOUS EXPENSE

10 Section 6.01 Actual expense supported by receipt. (i.e.

11 postage, copy fees etc.)

12 Article VII. Investment Policy

13 Section 7.01 - There shall be an investment policy approved

14 and adopted by the Executive Board of Directors, which shall

15 be reviewed as needed.

16 Section 7.02 - A copy of the current investment policy shall

17 be attached to these standing rules.

18 Article VIII Policies

19 Section 8.01 Conflicts of Interest

20 a) RPOAC shall not accept services from or engage in any

1 economic relationship with any business with whom any
2 director or officer is involved.

3 b) Any Director or officer employed by or involved with any
4 business or entity engaged in an economic relationship with
5 RPOAC shall resign from or be removed from office.
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7 ARTICLE IX. LIST OF CHAPTERS

8 Following are a list of the Chapters of the RPOAC:
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Northern	Bay	Central Coast
Redwood	Central San Joaquin	Gold Country
South San Joaquin	North Valley	Tri Counties
L.A.	Orange	Inland
San Diego	Cal Neva	Oregon

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12 ARTICLE X. TELEPHONIC MEETINGS

13 Section 10.01- Board of Directors

14 Occasionally the RPOAC Board of Directors may find it
15 necessary to meet on short notice and may do so telephonically
16 with a minimum of 48 hours notice to all Directors by the
17 President or his designee. A quorum will be needed to
18 conduct any business beyond information dissemination.
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20 Section 10.02- Executive Board

21 Similarly, there may be times when the Executive Board may
22 find it necessary to take action and may meet telephonically
23 with 24 hour notice, as long as there is a quorum.
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ARTICLE XI. ELECTIONS

Section 11.01-Chapter Elections

No RPOAC ballot, or other RPOAC mailing shall contain any candidate statement, or endorsement of a candidate. The ballots of all RPOAC Chapter Elections will contain the statement, “check the RPOAC web site for possible candidate statements.” In keeping with Article I of the Standing Rules No Membership List may be used to distribute any Candidate Statements or endorsement for any Candidate for any RPOAC Officer or Director position.